

DISTRICT TITLE I PARENT INVOLVEMENT POLICY

Alexandria Community School Corporation intends to follow the parental policy guidelines in accordance with the Every Student Succeeds Act (ESSA) as listed below. Alexandria Community School Board will distribute this policy to parents of students at Alexandria Monroe Elementary School and students participating in the Title I program at the School of St. Mary.

POLICY GUIDELINE

Alexandria Community School Corporation agrees to implement the following requirements for Title I Parent Involvement.

1. Involve parents in the joint development of the plan and the process of school review and improvement:
 - Annual meeting of Title parents, teachers and administration of AMES and the School of St. Mary to evaluate and revise the parent involvement and school-wide policies
 - Meeting date: May 14, 2019
 - Aforementioned group will also evaluate the parent involvement program and the effectiveness of Title I support services
2. Provide the coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.
 - Alexandria Community School Corporation will provide support to the Title I committee as they meet throughout the year to plan and discuss parental involvement activities that will help to increase student achievement in the schools.
3. ACSC will build schools' and parents' capacity for strong parental involvement in order to ensure effective engagement of families.
 - Parents will have ongoing opportunities to learn how to monitor their child's progress, as well as how to work with educators. Parents are informed at the Annual Title 1 Meeting (Parent University) and throughout the school year of guidelines, purpose, goals, and resources of the Title 1

program. The dates for these meetings will be posted on the school's website, and flyers will be sent home.

- ACSC will include a page on the district website that will contain resources and materials, to help parents work with their children at home. Copies of these will be available at AMES for those families who have limited internet access. Materials and resources will also be provided at the following events: Parent University, Winter Break Bags, Literacy Luncheons and events, Tiger Food Pantry and Kindergarten Blast-Off. The school's technology specialist will host workshops to assist parents with understanding rules and guidelines for iPad usage, as well as instructing them on the value of viewing and using the resources available on the district's website.
- Educate teachers and other staff in the value and utility of contributions of parents, and in how to reach out and communicate and work with parents as equal partners. Staff meetings, email correspondence, grade-level meetings, and teacher professional development will be used to share information and educate staff on how to build ties between home and school.
- To ensure that information related to the district, school and parent programs, meetings, and activities is available to all parents in an understandable and uniform format, ACSC will post district-wide events on the website throughout the year. Parent notification and resources will be sent home in parent's native language, where applicable. If needed, interpreters will be available at parent events and meetings. ACSC will use School Messenger to share information with parents.
- ACSC will provide other reasonable support for parental involvement activities that parents may request.

4. Coordinate and integrate parental involvement strategies under Title I with strategies under other programs such as special needs pre-school.

- If a parent, therapist, teacher, or First Steps provider suspects that a child (age 3 – 5) has an educational disability, then a referral request via email or phone will be sent to the school psychologist at the Office of Academic Programs. (765-724-5060). Information regarding this screening is published in the local newspaper.

- The referral is then assigned to a multi-disciplinary team who will formally evaluate the child by the child's third birthday (if coming from First Steps) or within 50 school days.
- A child who is eligible for early childhood special education is preschool age and has one or more disabilities as determined by a case conference committee. Article 7 (Indiana's special education law) describes each of the disability areas and how a child will qualify.
- Alexandria Community School Corporation provides walk-in speech and/or related services, as well as a developmental preschool classroom at Alexandria Elementary School.
- Title I full day preschool is also available to eligible four-year-olds. Parents are notified through various means, including flyers, newspaper ads, school-wide all-call, Facebook, and personal calls. Screenings are done in April/May of each year.

5. Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the schools served under this part, including identifying barriers to greater participation by parents in activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) and use the findings of such evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the parental involvement policies.

- A survey will be sent prior to the aforementioned meeting, regarding the effectiveness of the Title I program, asking for suggestions, and requesting parents' willingness to serve on the committee that annually meets to evaluate the Title I program.
- A committee will be created from survey responses and will meet May 14, 2019 at the most convenient time for all parties.
- Results will be shared with parents at the fall back-to-school night, and plans may be updated to include new activities to meet the identified needs.

PARENT NOTIFICATIONS

As required by ESSA, the following information is to be shared annually with parents. The distribution of this document shall serve as a formal notification to parents regarding these issues.

RIGHT TO REQUEST INFORMATION

Each parent of a student in a Title I school has the right to request information about the professional qualifications of the student's teacher(s) and any teacher assistants who serve the student. The administrative office at the child's school upon request will provide this information. The school will also provide this notice to all parents.

PARENT NOTIFICATION REGARDING NON HIGHLY-QUALIFIED TEACHERS

ESSA requires us to notify the parent when a teacher who is not qualified teaches your child for four consecutive weeks. If this occurs, your child's school will send home a letter giving you information regarding your child's teacher.

EXPECTATIONS FOR PARENTAL INVOLVEMENT

Alexandria Community School Corporation will provide parents with frequent and convenient opportunities for full and ongoing participation in the Title I program. This shall include opportunities to jointly develop Title I program plans and suggest modifications in the process for school review and improvement.

Any comments indicating parents' dissatisfaction with the district Title I program must be collected and submitted along with the Title I application for grant to the Indiana Division of Compensatory Education.

The Title I program must be designed to assist the students to acquire the competencies and achieve the goals established by law, as well as the goals and standards established by the Alexandria Community School Corporation. These goals and standards must be shared with parents in a manner that will enable them to 1. Participate in decisions concerning their child's education and 2. Monitor and improve the educational achievement of their child.

SCHOOL POLICY

Alexandria Monroe Elementary School must submit its Title I school parent involvement policy, which must meet all legal requirements. This policy must be developed jointly with, and distributed by, the school to parents of participating students. This policy must be updated annually.

A copy of AMES's parent involvement policy shall be kept on file with the school's Title I program plan in the Central Office.

REFERENCES Every Student Succeeds Act (ESSA), December, 2015 www.ed.gov/essa